

**COMMITTEE ACTION TRACKER**  
**ACTIONS: 12<sup>th</sup> January 2016**

ACTION	OUTCOME	LEAD OFFICER
<b>OPERATIONAL UPDATE ON THE MANAGED SERVICES PROGRAMME</b>		
Organise a further meeting in the middle of February to scrutinise whether agreed deliverables to be achieved by the end of January have been met.	A meeting was held on 11 February 2016.	Reuben Segal, Committee & Governance Services
Provide the Committee with the weekly update reports provided to the Leader of the Council, Cabinet Member for Finance and Corporate Services and the Chief Executive to enable members to keep abreast of operational performance.	This has been actioned.	Nick Dawe, Interim Bi-Borough Director of Corporate Services

**COMMITTEE ACTION TRACKER**  
**ACTIONS: 3 February 2016**

ACTION	OUTCOME	LEAD OFFICER
<b>FINANCE (PERIOD 9) AND PERFORMANCE BUSINESS PLAN (QUARTER 3) MONITORING REPORT</b>		
<u>Finance</u> Provide the committee with details of the Parliamentary Southern Estate capital project.	This information was circulated on 29 <sup>th</sup> of March.	Steve Mair, City Treasurer
Is the Council still funding the hub in New Zealand house?	A briefing note was circulated to committee members on 7 March.	Greg Ward, Director of Economy and Infrastructure
<u>Performance</u>		
City Survey Results 2015 - provide a note on how reliable the City Survey results are. What are the reasons behind some results slipping in 2015? What local insights can the survey provide?	A note was circulated to committee members on 11 <sup>th</sup> of March.	Damian Highwood/Mo Rahman, Strategic Performance Team
Adult Social Care Survey Results - why were Westminster's results lower than peer boroughs? Are there any issues with	A note was circulated to committee members on 11 <sup>th</sup> of March.	Damian Highwood/Mo Rahman,

the way that the survey is conducted?		Strategic Performance Team
Include alongside future performance data on rough sleeper numbers the number of foreign nationals sleeping rough so that changes on overall numbers from the previous quarter can be assessed.	A note was circulated to committee members on 11 <sup>th</sup> of March.	Damian Highwood/Mo Rahman, Strategic Performance Team
What are the responsibilities of the Council for Unaccompanied Asylum Seeking Children between 18 and 25 years of age? What numbers are involved and what are the financial implications of this?	A note was circulated to committee members on 11 <sup>th</sup> of March.	Damian Highwood/Mo Rahman, Strategic Performance Team
What further insight can the Council produce to support the accuracy of Westminster's population figure in light of the 2021 Census being the last, and being replaced by an administrative approach?	A note was circulated to committee members on 11 <sup>th</sup> of March.	Damian Highwood/Mo Rahman, Strategic Performance Team
Foster Care Service - What issues remain? What are the plans for the service and actual progress?	Outstanding. The information is being chased from the Department.	Damian Highwood/Mo Rahman, Strategic Performance Team
<b>INTERNAL AUDIT MONITORING REPORT</b>		
Provide the committee with a paper on cyber security including potential risks to the Council and the measures in place for their prevention.	The outcome of an audit on cyber security will be included in a future monthly monitoring report circulated to the committee as well as the annual internal audit report which is due to be submitted to 12 May meeting.	Moira Mackie, Internal Audit Manager
<b>WORK PROGRAMME</b>		
Contact Tri-borough officers to seek a response to the chairman's suggestion to his counterparts about holding a joint meeting on MSP	An informal meeting between the chairmen of the three committees responsible for audit activity was held on 18 March.	Reuben Segal, Committee and Governance Services

## COMMITTEE ACTION TRACKER

ACTIONS: 11 February 2016

ACTION	OUTCOME	LEAD OFFICER
<b>MANAGED SERVICES PROGRAMME UPDATE</b>		
Provide the committee with an analysis of feedback received from schools that have received HR/finance training on the Agresso system.	This information is outstanding.	Nick Dawe, Bi-Borough Executive Director of Corporate Services
That a joint position paper for the three boroughs be provided as a prelude to a meeting between the chairmen of the 3 committees with responsibility for audit activity and performance monitoring.	A paper was circulated on 14 March.	Nick Dawe, Bi-Borough Executive Director of Corporate Services